



MARK W. BENNETT
CLERK OF THE COURT

NEW YORK STATE SUPREME COURT
APPELLATE DIVISION, FOURTH DEPARTMENT
M. DOLORES DENMAN COURTHOUSE
50 EAST AVENUE, SUITE 200
ROCHESTER, NEW YORK 14604
(585) 530-3100 Fax (585) 530-3247



ALAN L. ROSS
DEPUTY CLERK OF THE COURT

December 18, 2020

SUPPLEMENTAL INFORMATION

1. If, subsequent to your application to the State Board of Law Examiners for permission to take the bar examination, you have changed your residence or obtained employment in another judicial department in this State, you should promptly notify the Board of Law Examiners.
2. Applicants who have previously filed an application that was verified more than 45 days prior to the date of the Notice of Certification from the State Board of Law Examiners must file, with a copy of the certification, a supplemental affidavit stating whether there have been any changes in the facts stated therein and setting forth such changes. A new application is not required.
3. Applicants who are seeking to transfer applications to another judicial department (see CPLR 9403 [1]) should promptly forward to this office an affidavit, under proper venue and caption, stating concisely the applicant's complete address at the time of the application to take the bar examination, a current complete address, and the reason for the requested transfer. Intra-departmental changes of residence or mailing address should be promptly communicated to this office.
4. Naturalization certificates need not be forwarded to this office.
5. We are enclosing a summary checklist. Please return the completed checklist with your application.

ADMISSIONS OFFICE