

How to Login to Your NYCOURTS.GOV Email Account



If this is your first time installing the Outlook App on your phone or accessing your email from outside the office, your account may need to be upgraded to allow remote access. Opt-In here: https://ad4.nycourts.gov/njs/mfa_optin/



You must have your mobile device handy that you used to configure "Multifactor Authentication" or "2Fa"

From a Web Browser:

"OWA" Outlook Web Access: <https://outlook.office365.com/>

From a Mobile Device:

First: Install the Outlook App on Your Mobile Device

Search for "Outlook" in the App Store of your Android Device or iPhone.



Then: Login to your Outlook Account

1. Open the Outlook App
2. Click **Get Started** or **Add Account**
3. Type your work email: yourusername@nycourts.gov
4. Type your work **password** and click **Sign In**

You will receive a phone call, text or prompt from your Authenticator App to verify your identity.

Related articles

- [How to Disable Microsoft Viva - Your daily briefing](#)
- [How to Login to SSLVPN](#)
- [How to Login to PULSE VPN with your Court Issued Device](#)
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