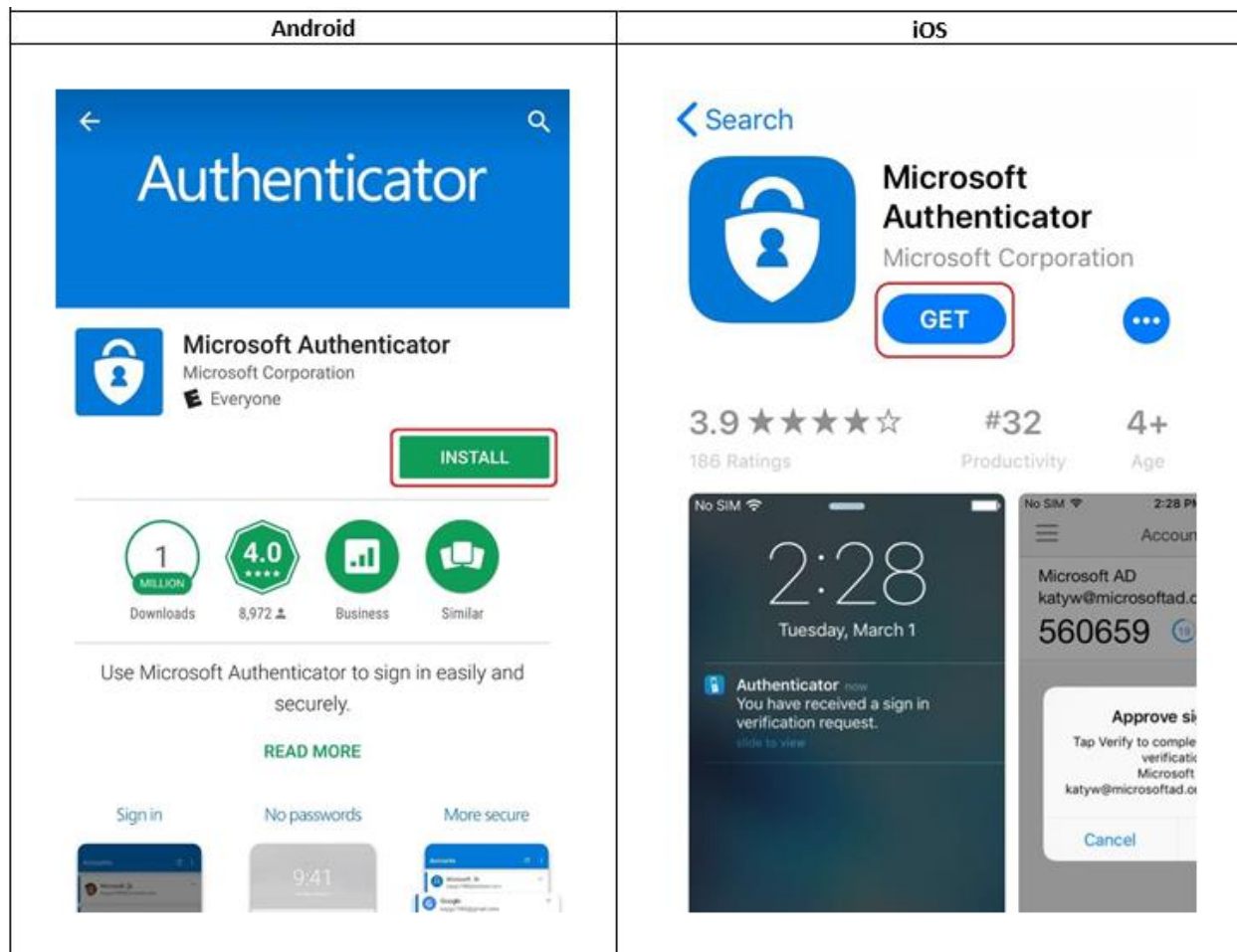


USING SSLVPN WITH 2 FACTOR AUTHENTICATION AND AD CREDENTIALS

FROM YOUR PHONE

STEP 1

Download and install the “Microsoft Authenticator” app in the [Google Play Store \(Android\)](#) or [Apple App Store \(iOS\)](#). If you already have the authenticator continue to the next step.



FROM YOUR PC

STEP 2

Open a web browser (**Do Not Use Internet Explorer**) and go to <https://sslvpn.nycourts.gov>. Select “AD-sslvpn” from the drop-down menu, then log in with your username and password. Your username is the same as your court email address before the “@” symbol. For example, for the email address gargyros@nycourts.gov, the username is gargyros. The password is the same password you use to log into your PC at work or your email address.

Pulse Connect Secure x +

← → ↻ 🔒 https://sslvpn.nycourts.gov/dana-na/auth/url_default/welco... 🔍 ☆ 👤 ⋮

New York State Unified Court System

Username ← 2. enter your username and password

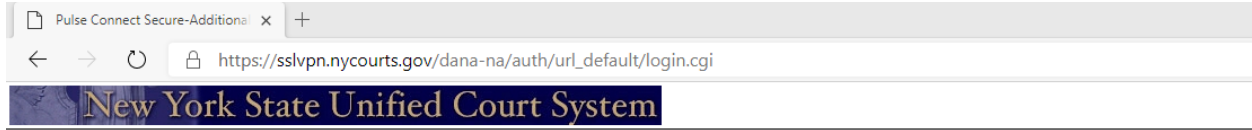
Password

Realm ← 1. click the drop down menu and select "AD-sslvpn"

← 3. click "Sign In"

STEP 3

After signing in, this screen below will appear. Leave this screen on your PC and move on to the next step from your phone.




Add gargyros user account to your two factor authentication app

You will need to install a two factor authentication application (Microsoft Authenticator) on your smartphone or tablet.

1. Configure the App:

Open your two factor authentication app and add "gargyros" user account by scanning the below QR code.

If you can't use QR code, then enter [this text](#)



2. Store Backup Codes:

Backup codes can be used to access your account in the event you lose access to your device and cannot receive two-factor authentication codes. Following backup codes are only for one time use, we recommend you to save them securely.

R67EZJ	MFWTRS
DTBJOE	EJB4HC
BERUTX	7YQ2I4
IA4FTU	VUNZ66
4HBI7S	NOQZZX

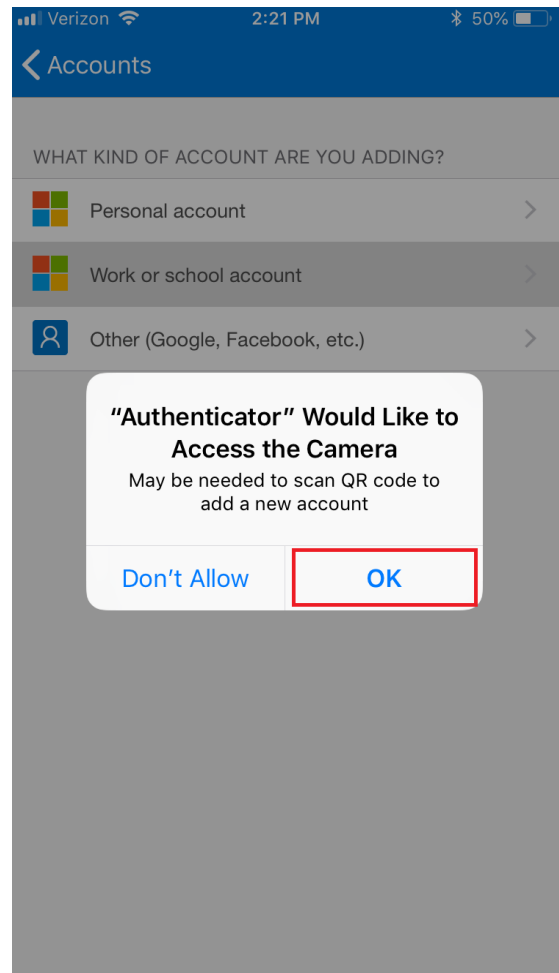
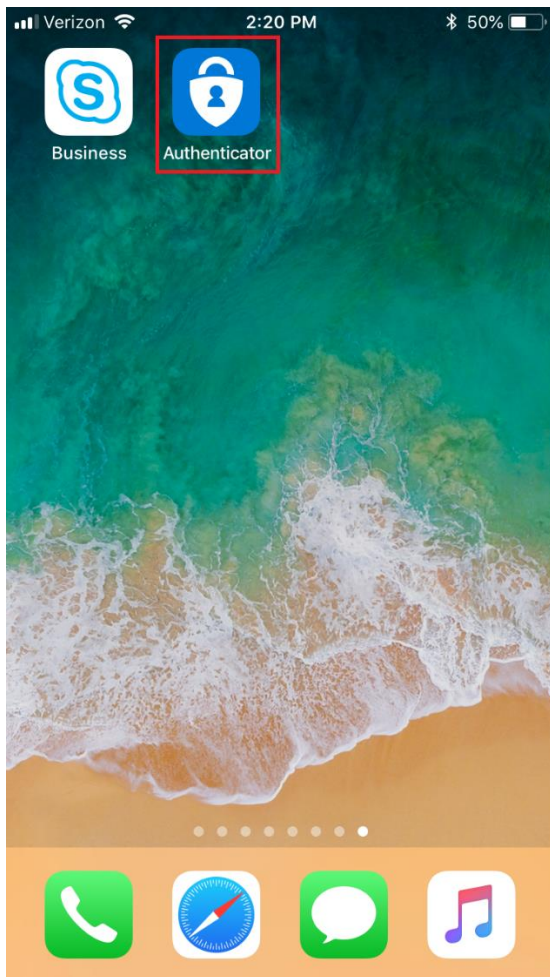
[Copy to Clipboard](#)

3. Enter token code that the application generates:

FROM YOUR PHONE

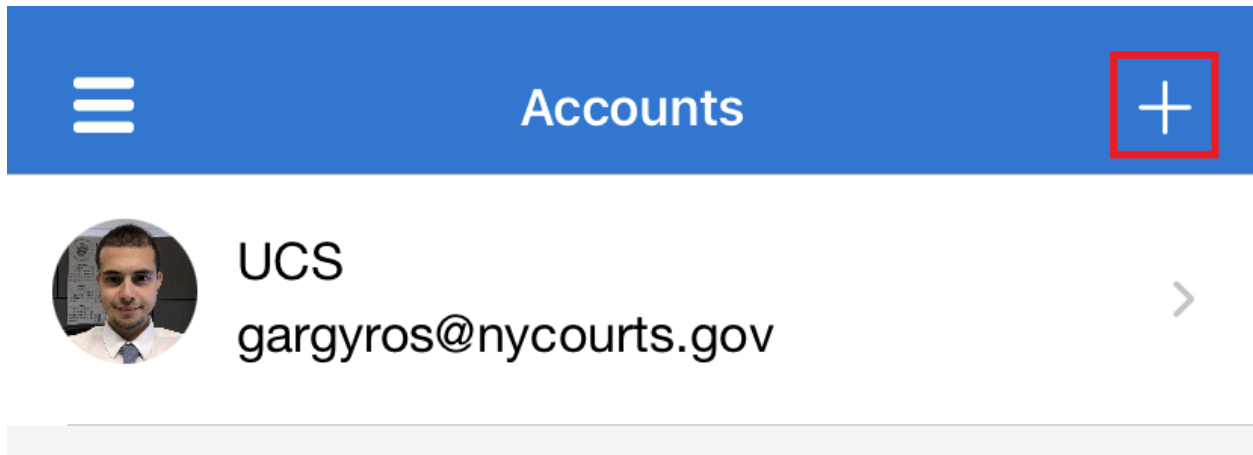
STEP 4

Open the Microsoft Authenticator app. If prompted, allow the app to access your camera.



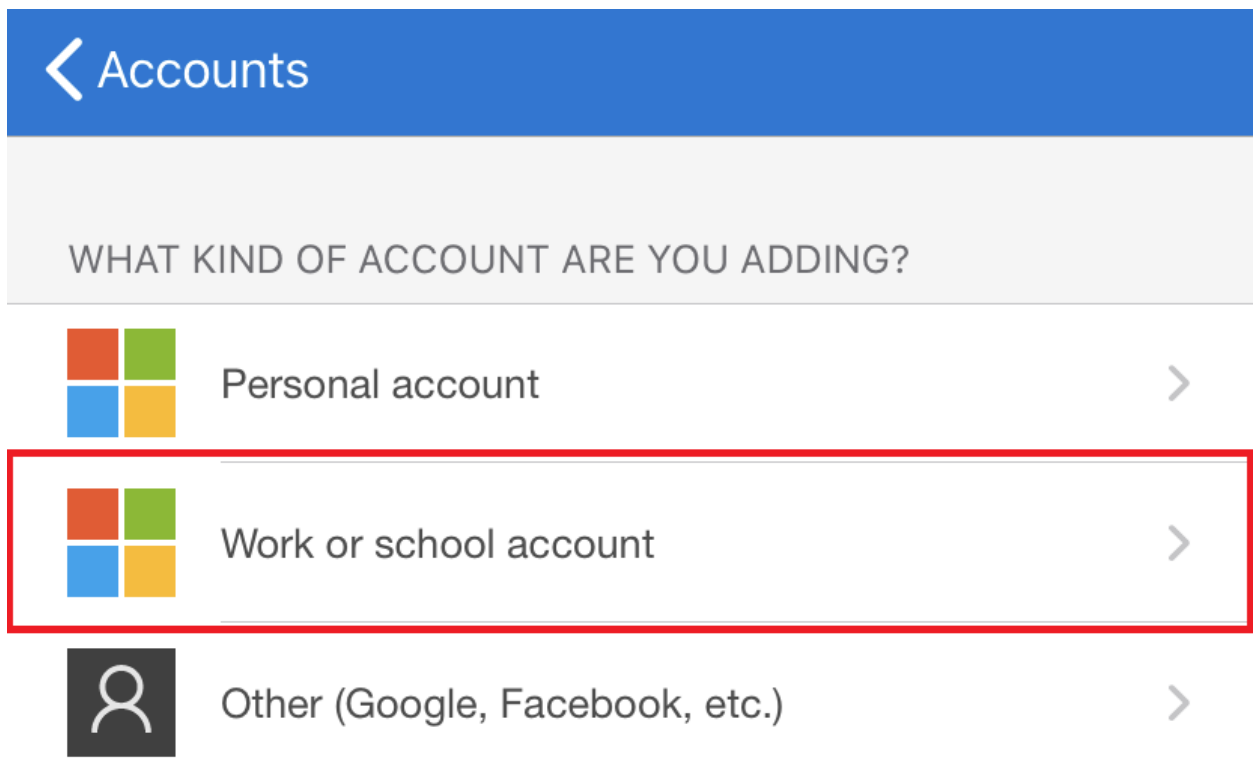
STEP 5

Tap on the plus icon on the top right corner.



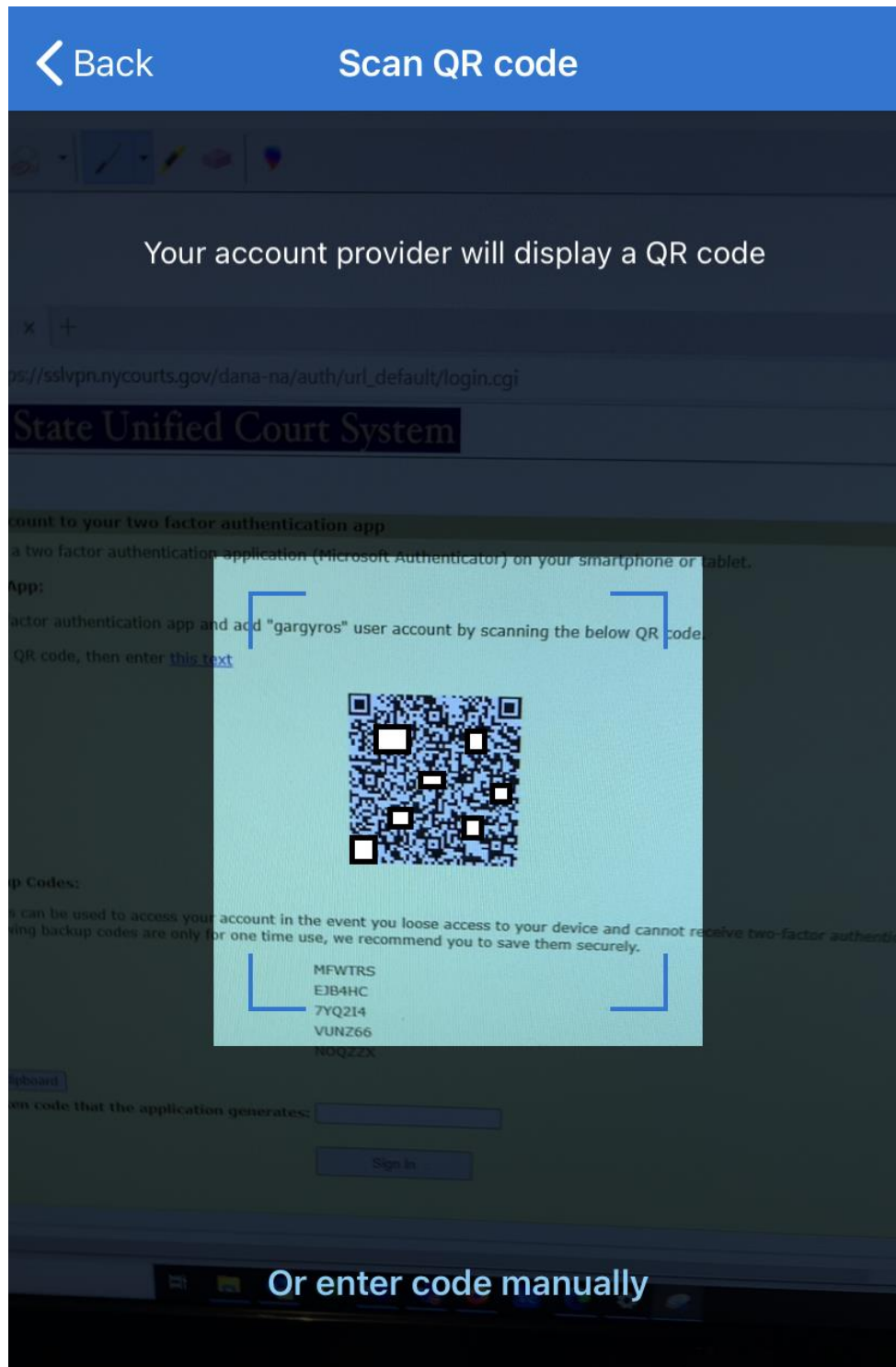
STEP 6

Tap on "work or school account".



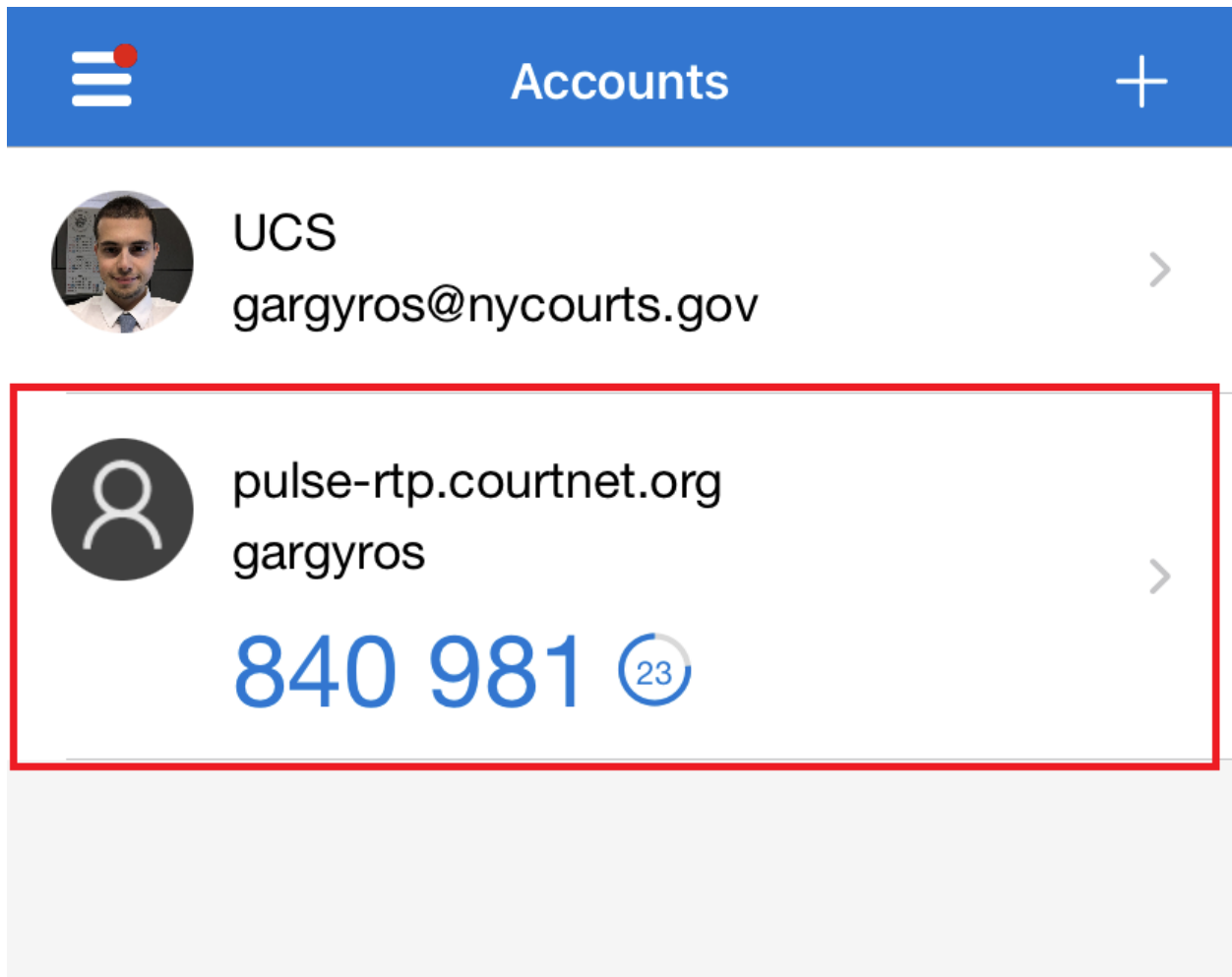
STEP 7

Use your phone to scan the QR code on your computer



STEP 8

You should see a new account under “Accounts”. In the next step, you will have to enter this newly generated 6-digit code on your PC.



The screenshot shows a mobile application interface with a blue header bar labeled "Accounts". Below the header, there are two account entries. The first entry is for "UCS" with the email "gargyros@nycourts.gov". The second entry is for "pulse-rtp.courtnet.org" with the username "gargyros". This second entry is highlighted with a red rectangular box. Below the username in the highlighted entry, a 6-digit code "840 981" is displayed in blue, followed by a small circular icon containing the number "23".

FROM YOUR PC

STEP 9

Enter the six-digit code from your phone into the field below and click "Sign In". If the sign-in fails, wait until the code renews (in 30 seconds) and try again with the new code.


Add gargyros user account to your two factor authentication app

You will need to install a two factor authentication application (Microsoft Authenticator) on your smartphone or tablet.

1. Configure the App:

Open your two factor authentication app and add "gargyros" user account by scanning the below QR code.

If you can't use QR code, then enter [this text](#)



2. Store Backup Codes:

Backup codes can be used to access your account in the event you lose access to your device and cannot receive two-factor authentication codes. Following backup codes are only for one time use, we recommend you to save them securely.

R67EZJ	MFWTRS
DTBJOE	EJB4HC
BERUTX	7YQ214
IA4FTU	VUNZ66
4HBI7S	NOQZZX

3. Enter token code that the application generates:

1. Enter 6 digit code from Authenticator App on phone

2. Click "Sign In"

STEP 10

Click on “Download” to download the Pulse Application Launcher. After it has completed downloading, click on downloaded file in the bottom left of your screen to run the installer.

Pulse Secure Application Launch

https://sslvpn.nycourts.gov/dana/home/psalwait.cgi?app=wts&b=%2Fdana%2Fhome%2Findex.cgi&c=%2Fdana%2Fterm%2Fwinlaunchterm...

Pulse Secure

Searching for the application launcher...

43

If you know that the application launcher is not installed, skip the wait and download now

Download

1. Click download

If you do not want to proceed, please click [here](#) to go back.

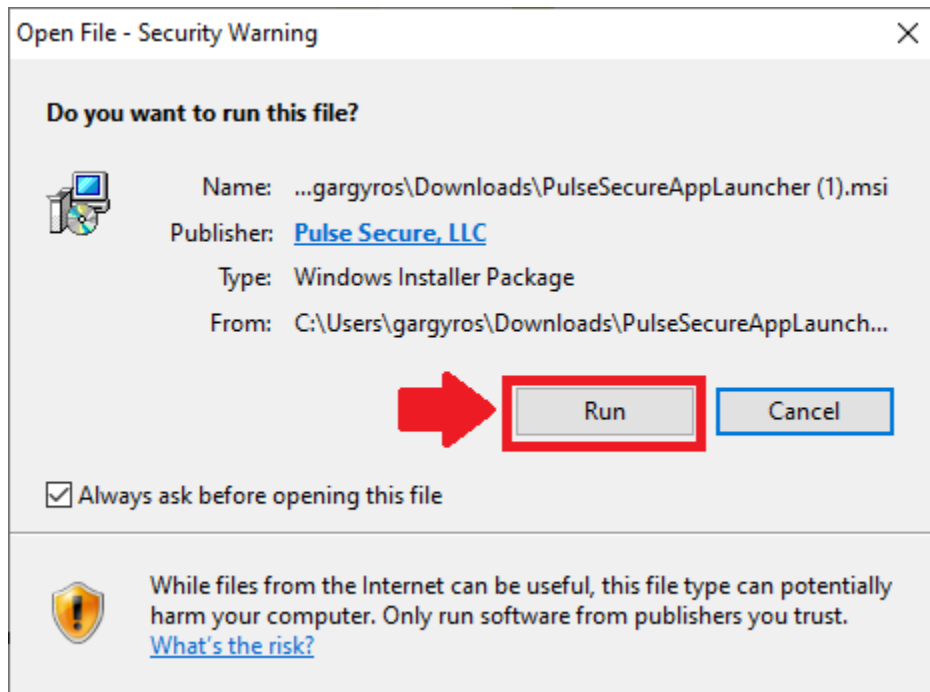
2. Open file

PulseSecureAppLaun.....
Open file

Show all

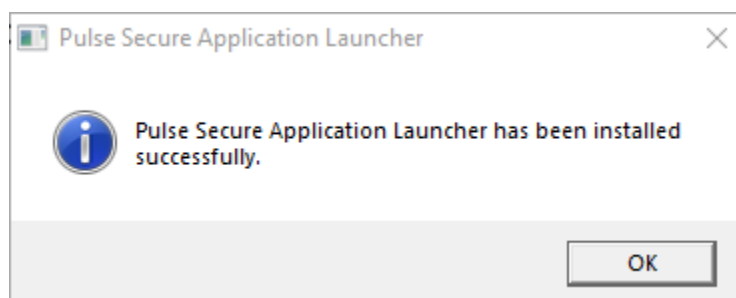
STEP 11

Click on “Run” and wait until the Pulse Application Launcher has finished installing.



STEP 12

Click “OK” to continue.

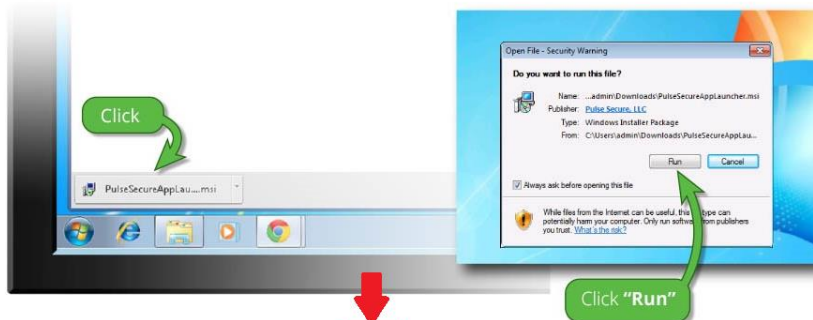


STEP 13

Click “HERE” to continue logging on.



After the application launcher has completed downloading, follow these installation steps.

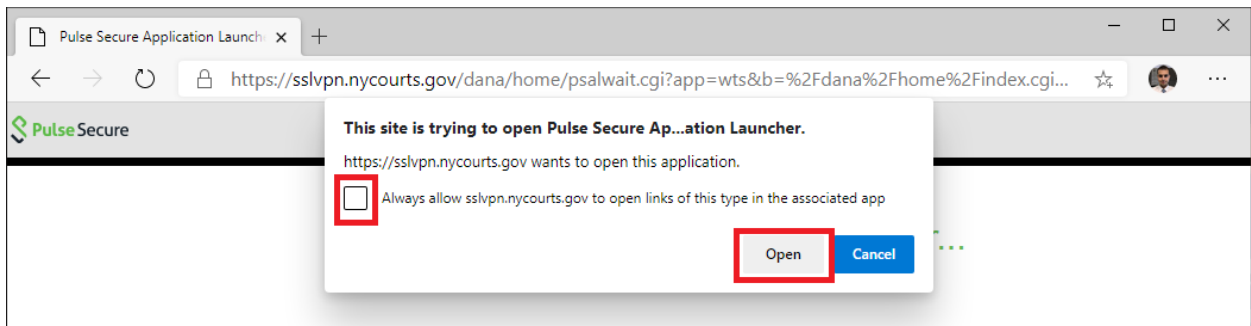


Once you have completed the above steps, click [HERE](#) to continue with the Windows Terminal Services launch. We recommend selecting "remember" and "always" during the installation process.

If you do not want to proceed, please click [here](#) to go back.

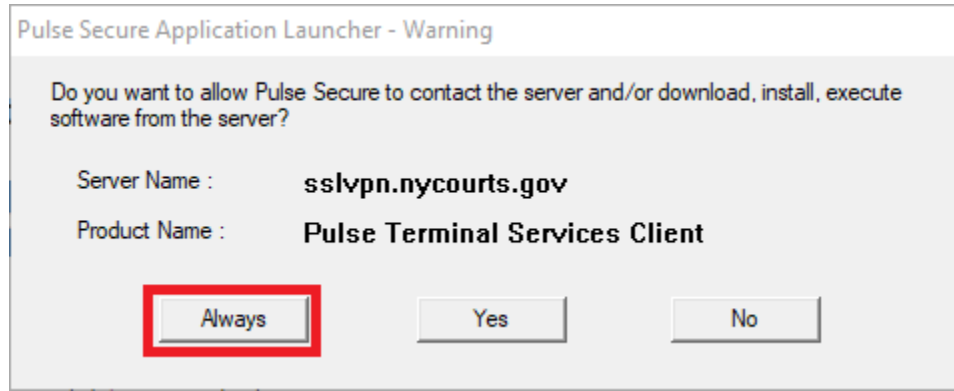
STEP 14

If prompted, check the box for “Always allow sslvpn.nycourts.org to open links of this type in the associated app”.



STEP 15

If prompted with a warning about Pulse Secure Application Launcher, click on “Always”.



STEP 16

Log into your desktop with your password.

